

# **AGENCY STRATEGIC PLAN**

**FOR THE FISCAL YEARS**

**2003 - 2007**



**ARKANSAS STATE CLAIMS COMMISSION**

**FUNCTIONAL AREA: CONSTITUTIONAL & ADMINISTRATIVE**

# **AGENCY STRATEGIC PLAN APPROVAL FORM**

**FOR THE FISCAL YEARS**

**2003 - 2007**

**Norman L. Hodges, Jr.**

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**Claims Director**

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# STRATEGIC PLAN

<b>Agency Name</b>	Arkansas State Claims Commission
<b>Agency Mission Statement:</b>  The Claims Commission is a quasi-judicial body established by the Arkansas General Assembly as its arm to hear claims against the State of Arkansas, since such tort-type claims as personal injury, property damage, breach of contract, and other designated claim types, due to the State's constitutional sovereign immunity, cannot be brought in the State courts.	

## **AGENCY GOAL 1:**

To afford possible relief through a hearing process to those who have, in some way, been injured or damaged by the actions of an agency, board, commission, institution, etc., of the State of Arkansas.

# STRATEGIC PLAN

<b>Agency Name</b>	Arkansas State Claims Commission	
<b>Program</b>	Claims Process Operations	
<b>Program Authorization</b>	Arkansas Statutes annotated §19-10-201 et seq.	
<b>Program Definition:</b>	The State Claims Commission and its staff provides the support for carrying out the statutory responsibilities of the Arkansas State Claims Commission. These responsibilities include 1) the operations of the Commission’s office which includes the administration of the claims process, 2) the direct payment of claims of \$7,500.00 or less (unless otherwise provided for by law), which have been authorized for payment by the Arkansas State Claims Commission.	
<b>Funds-Center Code: <u>XXX</u></b>		
<b>AGENCY GOAL(S) #</b>	<b>1</b>	
<b>Anticipated Funding Sources for the Program:</b>	State Central Services Fund and Miscellaneous Revolving Fund	

**GOAL 1: (Sub-Funds Center Code: XXXGOAL1)**

To ensure that claimants who believe they have been damaged in some manner by the actions of the State of Arkansas have access to a straight forward process by which claims against the State may be factually presented and fairly heard.

**OBJECTIVE 1: (Sub-Funds Center Code: XXXG1OBJ1)**

The Claims Commission shall ensure operation of the day-to-day claims process and Commission’s meetings, as well as provide assistance to the General Assembly each biennium as applicable claims are reviewed and processed, in a timely and efficient manner.

**STRATEGY 1: (Sub-Funds Center Code: XXXA )**

The Claims Commission will provide adequate staff and resources to meet its assigned responsibilities.